GRANT OF RIGHTS TO KOPIOSTO

KOPIOSTO is a copyright organisation for authors, publishers and performing artists.

WE MONITOR YOUR INTERESTS
With this authorisation, you grant Kopiosto the right to licence copying of your works on your behalf.

We monitor that
• your copyrights are respected
• your works are used with permission
• you receive remuneration for the use of your works

HOW TO GRANT AUTHORISATION
Give authorisation to our member organisation in charge of your creative industry. You may give authorisation to several member organisations of Kopiosto, but always in a different capacity.

→ www.kopiosto.fi/grantofrights
GRANT OF RIGHTS TO KOPIOSTO
An authorisation to manage and monitor copyrights

*Required information

**AUTHORISER** (hereinafter copyright holder)

- First names*
- Surname*

- Finnish personal identity code or Date of birth and nationality*

**THE MEMBER ORGANISATION OF KOPIOSTO RECEIVING THE AUTHORISATION**
(see below for the list of member organisations of Kopiosto)

- Organisation name (hereinafter organisation)*

**PLEASE MARK IN WHICH CAPACITY/CAPACITIES YOU ARE GIVING THE AUTHORITY***

- reviewer/critic
- editor-in-chief
- science journalist
- journalist
- author
- screenwriter
- playwright
- translator
- graphic designer
- visual artist
- illustrator
- cartoonist
- photographer
- textbook author
- researcher
- non-fiction author
- lyricist
- composer/arranger

- Place and date*
- Signature and clarification*

**REMEMBER** to sign both the authorisation and the contact information form.

Please send both forms to the member organisation of Kopiosto to which you are giving your authorisation. The organisation submits your authorisation to Kopiosto’s database.

The member organisations of Kopiosto representing authors of text, image, photos and sheet music:

- Association for Local Papers Editors-in-Chief
- Finnish Association of Science Editors and Journalists
- Finnish Music Creators FMC
- Finnish Playwrights and Screenwriters Guild
- Freelance Media Workers’ Association
- Grafix – Association of Visual Communication Designers in Finland
- Society of Swedish Authors in Finland (SFS)
- The Association of Finnish Illustrators
- The Association of Finnish Non-fiction Writers
- The Central Association of Finnish Photographic Organizations, Finnfoto
- The Finnish Association of Magazine Editors-in-Chief
- The Finnish Association of Translators and Interpreters (SKTL)
- The Finnish Critics’ Association
- The Finnish Union of authors writing for children, youngsters and young adults
- The Guild of Finnish Editors
- The Finnish Comics Professionals
- The Society of Finnish Composers
- The Union of Finnish Writers
- The Union of Journalists in Finland (UJF)
- Visual Artists’ Copyright Society Kuvasto
AUTHOR CONTACT INFORMATION FORM

*Required information

CONTACT INFORMATION

First names* Surname*

Finnish personal identity code or Date of birth and nationality* Email address

Address*

Postcode and city*

Telephone

BANK DETAILS FOR THE PAYMENT OF REMUNERATION

IBAN* BIC*

OTHER INFORMATION

Pseudonym

My pseudonym may not be published in connection with my name.

I am a member of the following member organisations of Kopiosto (see Kopiosto’s website for the list: www.kopiosto.fi/organisations)

Place and date* Signature and clarification*

REMEMBER to sign both the authorisation and the contact information form.
Please send both forms to the member organisation of Kopiosto to which you are giving your authorisation. The organisation submits your authorisation to Kopiosto’s database.
SECTION 1: PURPOSE OF THE AUTHORISATION
With this authorisation (hereinafter authorisation), the signatory copyright holder authorises the organisation to manage and monitor their rights with the authorisation of the corresponding remunerations.

The authorisation does not cover cinematic works or other audiovisual works, computer software or performances of works or recordings thereof.

SECTION 2: AUTHORISATION GIVEN TO ORGANISATIONS
The copyright holder authorises the organisation
A) to manage the rights and remuneration of the works under the Finnish Copyright Act (hereinafter management authorisation) in the following categories of rights (hereinafter category of rights):
1. Photocopying of published works
2. Copying and use of works in education and research
3. Digital copying for internal administrative use
4. Reuse of an archived newspaper or magazine
5. Use of works in archives, libraries and museums
6. The right to collect remuneration from the public lending right scheme for visual arts and photography copyright holders
7. Compensation for reproducing copies of a work for private use

The management authorisation covers all aforementioned categories of rights and other countries, unless the copyright holder has notified otherwise when granting the authorisation or afterwards.1 The management authorisation can only be given for a complete category of rights and it can only apply to entire countries, not parts of them. Cancelled categories of rights and defining their geographical coverage are regulated in section 7.

SECTION 3: USE OF THE AUTHORISATION AND TRANSFERRING IT TO KOPIOSTO RY
The organisation determines how and to which extent the authorisation is used.

Under this authorisation, the organisation can make agreements concerning the use of the works and remuneration both prior to and after the granting of this authorisation and to receive, hold and distribute the remunerations.

The organisation can appear in court and in other instances on behalf of the copyright holder in its own name in matters concerning the right to use the works and the right to remuneration and as a plaintiff in copyright infringement issues, make arbitration agreements, and take any other measures necessary for effective management and monitoring.

The organisation has the right to make agreements concerning the management and monitoring of copyrights with corresponding organisations operating abroad.

The organisation commits to promoting the rights of the copyright holders.

SECTION 4: THE RIGHTS AND RESPONSIBILITIES OF THE ORGANISATION
Under this authorisation, the organisation commits not to grant the management authorisation of categories of rights specified in this authorisation to a third party. The authorisation does not, however, prevent the copyright holder from granting individual licences to use their works.

The copyright holder is committed to such changes to the contents of the authorisation decided by the organisation that are caused by international agreements binding Finland, changes in legislation or such technical or judicial developments which affect the collective management of works specified in a category of rights. The organisation shall notify the copyright holder about such changes.

SECTION 6: THE VALIDITY OF THE AUTHORISATION
The authorisation given in the authorisation comes into effect when the copyright holder has given the signed authorisation to the organisation. The authorisation is valid until the copyright protection ends, the copyright holder cancels the authorisation or part of it in writing or the organisation notifies the copyright holder in writing that it will stop managing a category or categories of rights determined in the authorisation and/or monitoring the unauthorised use of the works.

SECTION 7: CANCELLING THE AUTHORISATION OR A PART OF IT
The copyright holder may cancel the entire authorisation or a part of it. Partial cancellation may concern individual categories of rights or geographical areas. If the cancellation concerns an individual category of rights or geographical area, the authorisation will remain in effect for other parts. Cancelled categories of rights may not be divided into smaller parts, and the cancellation may not concern a smaller area than a country.

The cancellation is done by notifying the organisation and/or Kopiosto ry in writing. The notification must clearly specify which category of rights or geographical area the cancellation concerns. The authorisation expires at the end of the calendar year during which the notice of cancellation was received by the organisation or Kopiosto ry.

SECTION 8: PREVIOUS TRANSFERS OF RIGHTS
The organisation replaces the authorisation previously given by the copyright holder to the organisation in the aforementioned capacity insofar as it concerns the works specified in section 1, and the previous authorisation will cease to be valid for this part. Otherwise, the authorisation will not cause changes to authorisations or agreements with which the copyright holder has previously ceded their rights or a part of them or granted the right to monitor their rights to another party.

SECTION 9: DATA FILES AND DISCLOSING PERSONAL DATA
The author’s personal data will be recorded in the data file of the organisation and/or Kopiosto ry. A separate privacy policy statement specifies the purpose of processing personal data, disclosure targets and the rights of the data subject.

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1 If you want to give the management authorisation only for certain categories of rights and/or countries (section 2, part B), please contact Kopiosto’s office at olkeudenomistajapalvelut@kopiosto.fi

www.kopiosto.fi | olkeudenomistajapalvelut@kopiosto.fi | 09 431 521 (switchboard)